

The logo for AXS one, featuring the letters 'AXS' in a bold, sans-serif font, followed by 'one' in a smaller, lowercase font. A white diagonal line crosses through the 'S' and the 'one'.

AXS-LINK FOR LOTUS NOTES

Policy-driven archiving for Lotus Domino messaging environments

BACKGROUND

With the majority of all business communication and transactions now handled via e-mail, organizations are faced with growing operational as well as compliance, legal discovery and risk issues associated with managing large and growing volumes of e-mail.

E-MAIL ARCHIVING FOR LOTUS DOMINO

AXS-Link for Lotus Notes is a policy-driven archiving and management solution for Lotus Notes e-mail. Unlike point solutions built for general purpose archival, AXS-Link for Lotus Notes provides a single platform to address efficient archival and retrieval of Notes documents to reduce the size of the Domino databases and manage the broad risk issues resulting from the retention, disposition and management of e-mail records.

AXS-Link for Lotus Notes enables organizations to implement and enforce policy-driven archival to address key storage issues impacting Lotus Domino mail environments, such as server backups, restores, capacity planning and quota management. AXS-Link for Lotus Notes also addresses stringent requirements for regulatory compliance, corporate governance, litigation support and legal discovery within the same platform.

AXS-Link for Lotus Notes has been optimized for Lotus Domino environments and is an integral component of the of the AXS-One Compliance Platform™, a single software platform and archiving repository designed to manage disparate electronic records including e-mail (Lotus Notes, Microsoft Exchange, Sun Java Systems Messaging Servers and Standard Internet formatted messages) and Instant Messages (such as AOL, MSN, Yahoo, Reuters, Sametime), from initial capture and indexing through to archiving, retention, search and ultimate destruction.

AXS-Link for Lotus Notes has been implemented by major organizations around the world to:

- ▶ Significantly reduce the costs of their Lotus Domino infrastructure (especially disk space, storage and associated management costs)
- ▶ Enhance the speed and performance of regular e-mail backup and restores
- ▶ Enforce corporate policies for regulatory compliance and corporate governance
- ▶ Reduce the time and cost associated with legal discovery requests

CORPORATE MAILBOX MANAGEMENT

Based on flexible archival rules (such as dates, soft quotas, message size, content), organizations can manage each user's mailbox according to corporate policies. Original e-mails are removed from the user's mailbox and replaced with a stub (or shortcut) which allows the archived e-mail to be accessed seamlessly from the Notes inbox or via a web based search portal with a single click. The process is transparent to end-users and requires no training.

Full offline/laptop support is provided to ensure that mobile users continue to have access to archived data while disconnected from the network.

All messages archived through AXS-Link for Lotus Notes benefit from single instance storage (SIS) and compression, significantly reducing storage allocations for e-mail.

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MAILBOX “SOFT” QUOTAS

Organizations can set archiving policies providing virtually limitless mailbox quotas and removing the frustration of “exceeded mailbox limit” message for end-users. When a user reaches 80% of their mailbox limit, for example, e-mail (based on message date, size or content) is automatically archived and the mailbox reduced to the policy-accepted size.

STORAGE INTEGRATION

A heterogeneous storage environment is supported which includes DAS, SAN, NAS, tape and optical devices, as well as Content Addressable Storage (CAS) devices from Sun Microsystems, EMC and NetApp.

REGULATORY COMPLIANCE

Organizations can choose to capture all or selected messages (inbound, outbound and internally delivered) for specific users before they are delivered to a recipient’s mailbox. Irrefutable data is captured and stored within the archive and an auditable chain of custody maintained for every message and attachment, enabling organizations to enforce compliance and legal discovery policies and comply with regulations such as:

- ▶ SEC CFR Part 240 17a-3 and 17a-4
- ▶ FDA Title 21, Part 11
- ▶ Telecommunications CFR Title 47 Part 42
- ▶ Sarbanes-Oxley
- ▶ HIPAA 1996, Public Law 104-191, Parts 162, 164
- ▶ UK: Financial Services Authority
- ▶ France, Commission des Operations de Bourses
- ▶ Australia: National Archives of Australia

SUPERVISION

A supervision application providing full compliance with regulations such as NASD 3010 is available.

SEARCH AND LEGAL DISCOVERY

Extensive search and legal discovery capabilities are integrated within the overall platform capabilities. This includes patent-pending search capabilities and discovery functionality designed specifically for non-IT personnel.

ABOUT AXS-ONE

AXS-One is a leading provider of high performance Records Compliance Management solutions. The AXS-One Compliance Platform™ enables organizations to implement secure, scalable and enforceable policies that address records management for corporate governance, legal discovery and industry regulations such as SEC17a-4, NASD 3010, Sarbanes-Oxley, HIPAA, The Patriot Act and Gramm-Leach Bliley. AXS-One’s technology has been critically acclaimed as best of class and delivers digital archiving, business process management, electronic document delivery and integrated records disposition and discovery for e-mail, instant messaging, images, SAP and other corporate records.

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